

FEE STRUCTURE 2021-2022

All prices in S\$ and inclusive of prevailing 7% GST unless otherwise stated.

| | | |
|---|--|--------------|
| 1 | Placement Test Fee | \$500 |
| | One-time fee payable upon application; non-deductible and non-refundable | |

| | | |
|---|---|----------------|
| 2 | Enrolment Fee | \$3,600 |
| | One-time fee payable upon acceptance of offer and non-refundable. | |

| 3 | Total Course Fee | | | | | | | |
|--|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | The total course fee is payable upon enrolment, notwithstanding that the student may withdraw from the course at any point during the academic year. | | | | | | | |
| Fee Per Year | Primary School | | High School | | | | | |
| | K1-K2 | G1-G5 | G6 | G7-G8 | G9 | G10 | G11 | G12 |
| Tuition Fee | 22,577 | 28,820 | 30,868 | 33,868 | 34,868 | 35,868 | 36,868 | 38,647 |
| Development Fee | 2,460 | 2,460 | 2,460 | 2,460 | 2,460 | 2,460 | 2,460 | 2,460 |
| Fee Protection Scheme (FPS) ¹ | 151 | 188 | 200 | 218 | 224 | 230 | 236 | 247 |
| Total Course Fee payable upon Enrolment | 25,188 | 31,468 | 33,528 | 36,546 | 37,552 | 38,558 | 39,564 | 41,354 |

¹ Approximately 0.6% of tuition fee and development fee as charged by Liberty Insurance.

| | | |
|---|--|---|
| 4 | Miscellaneous Fees | |
| | Miscellaneous fees refer to any non-compulsory fees which students will pay only when applicable. Such fees are normally collected by the school when the need arises. The figures set out below are estimates only and students will be advised of the actual amounts in the invoice issued by the school. There may be other miscellaneous fees which will apply from time to time and when applicable. | |
| | English as a Second Language (ESL) Fee Applicable to selective students in Grade 1 to Grade 10 and non-refundable (on semestral basis) | \$3,880 - \$5,820 |
| | Learning Support (LS) Fee Applicable to selective students in Grade 1 to Grade 10 and non-refundable (on semestral basis) | \$1,070 - \$4,280 |
| | Examination Fees | \$600 to \$2,000 |
| | Re-marking of IB Assessment Papers | \$250 to \$1,000 |
| | Career Assessment Test | \$160 to \$400 |
| | Excursions & Field Trips | \$10 to \$1,500 (depends on destination) |
| | School Bus Transport Services | From \$1,630 per year (depends on distance) |
| | Extra-Curricular Activity (ECA) | \$0 to \$1,000 (depends on activity or external provider) |
| | Technology Fee | \$100 |
| | Ticket to School Events | \$25 |
| | IB Results/ Diploma, MYP Results/ Certificate, School Report, Transcript, Certificate of Enrolment | \$10 to \$250 (depends on certificate type and postage/ courier charges) |
| | Yearbook | \$30 |
| | Graduation Gown | \$100 |
| | Re-issue of ID Card (Parents and Students) | \$50 |

| | | |
|--|--|------------------------------------|
| | Loss of Locker Key or Library Book | \$25 to \$100 |
| | Willful damage to Equipment or Property | \$100 to \$5,000 (as assessed) |
| | Late Payment Fee | 8% per month of invoice amount |
| | Parent-Teacher Association (PTA) Fee Collected on behalf of PTA; applicable to all students and non-refundable. | \$22 per year (GST not applicable) |

FEE POLICY

● FEE PAYMENTS

- The total course fee is payable upon enrolment, notwithstanding that the student may withdraw from the course at any point during the academic year.
- If a **new** student enrolls after the Course Commencement Date², the **Tuition Fee** will be prorated depending on the period of enrolment as stipulated in **Table A**. If the new student requires ESL and learning support, the corresponding **ESL Fee** and **Learning Support (LS) Fee** will also be prorated depending on the period of enrolment. There are four (4) terms in an academic year.

Table A - Proration of Fees based on the Period of Enrolment

| Period of Enrolment | Term 1 | Term 2 | Term 3 | Term 4 |
|--------------------------------------|--------|--------|--------|--------|
| Tuition Fee/ ESL Fee/ LS Fee Payable | 100% | 75% | 50% | 25% |

- The total course fee will be invoiced twice a year; namely in March and August of each year.
- A **5% early bird discount on the tuition fee** will apply if payment is received within the early bird discount period as stated in the invoice.
- All fees must be paid by the due date as stated in the invoice. Students will not be allowed to attend classes if fees are not paid before classes commence.
- Interest will be charged at **8% per month for all late payments** for a period of up to 2 months commencing from the day immediately after a payment falls due.

² The Course Commencement Date is typically a day in August of a new academic year and/ or as notified by ISS International School. It is also specified in the Student Contract.



- Monies received by ISS will be applied in the order of enrolment fee, tuition fee, development fee and other fees.
- An official receipt will be issued upon request only.

Family Scheme

For more details, please contact our Admission department.

Refer-a-Friend Scheme

For more details, please contact our Admission department.

PAYMENT MODES

1. Interbank and Telegraphic Transfer

Bank details as follow:

Account Name : **ISS International School Pte. Ltd.**
Account Number : **003-922508-3**
Bank : **The Development Bank of Singapore Ltd**
Bank Number : **7171**
Branch No : **003**
Bank Account Type : **DBS Current**
Swift Code : **DBSSSGSG**

Please indicate student's name, admission number and invoice number in the payment details. Please note that all bank charges will be borne by the payer.

2. By Cheque

Cheques are acceptable at both Preston and Paterson campuses. Cheques should be crossed and made payable to **ISS International School Pte. Ltd.** with admission number, student's name and invoice number written on the reverse side of the cheque.

3. By Cash

Cash payment can **only** be made at the Finance Office located at the Preston Campus @ 21 Preston Road during office hours.

4. By Credit Card (AMEX, VISA and MASTERCARD)

Credit card payments can be made via independent third party provider CardUp at <https://discover.cardup.co/iss/>. CardUp charges processing fees for all credit card payments: 2.6% for Singapore credit cards, and 3.3% for international cards.

5. By GIRO

This is applicable only for payment of tuition fee, development fee and FPS. GIRO application form can be collected at both campuses or downloaded from our website. The monthly deductions will be made over a maximum of 10 months from March to July for the first invoice and from August to December for the second invoice. The deductions will be made from a Singapore personal bank account on the 1st working day of each month. Payments can be made via other modes until the GIRO arrangement is approved in 6 to 8 weeks.

6. By PayNow

Our Unique Entity Number (UEN): 201316975E

Please indicate student's name, admission number and invoice number in the payment details.

REFUND POLICY

| Maximum Refund based on % of the Total Course Fee Paid | If Students formal notice of withdrawal is received (*): |
|--|--|
| 100% | On or before 1 st April |
| 50% | More than 60 days before the Course Commencement Date. |
| 0% | Less than 60 days before the Course Commencement Date; Or, after Course Commencement Date. |

(*) Notes:

1. Student must submit the student withdrawal form and clearance form as formal notice of withdrawal to the school.