

FEE STRUCTURE 2024-2025

All prices in S\$ and inclusive of prevailing 9% GST unless otherwise stated.

1	Placement Test Fee	\$510
	One-time fee payable where applicable; non-deductible and non-refundable	

2	Student Support Review Fee	\$510
	One-time fee payable where applicable; non-deductible and non-refundable	

3	Enrolment Fee	\$3,667
	One-time fee payable upon acceptance of offer and non-refundable.	

4	Total Course Fee							
	The total course fee is payable upon enrolment, notwithstanding that the student may withdraw from the course at any point during the academic year.							
Fee Per Year	Primary School		High School					
	K1-K2	G1-G5	G6	G7-G8	G9	G10	G11	G12
Tuition Fee	30,044	38,350	42,205	46,308	47,676	49,044	50,412	52,843
Development Fee	2,582	2,582	2,582	2,582	2,582	2,582	2,582	2,582
Fee Protection Scheme (FPS) ¹	196	246	269	294	302	310	318	333
Total Course Fee payable upon Enrolment	32,822	41,178	45,056	49,184	50,560	51,936	53,312	55,758

¹ Approximately 0.6% of tuition fee and development fee as charged by Liberty Insurance.

5	Miscellaneous Fees	
	The miscellaneous fee refers to items and fees students shall pay when and where applicable. The list of expenses set out below are estimates and does not purport to be comprehensive or exhaustive. Miscellaneous fees are non-refundable.	
	English as a Second Language (ESL) Fee Applicable to selective students in Grade 1 to Grade 10 and non-refundable (on semestral basis)	\$4,150 to \$6,225
	Learning Support (LS) Fee Applicable to selective students in Kindergarten 1 to Grade 12 and non-refundable (on semestral basis)	\$1,145 to \$4,578
	Examination Fees	\$643 to \$2,141
	Re-marking of IB Assessment Papers	\$267 to \$1,070
	Career Assessment Test	\$172 to \$536
	Excursions & Field Trips	\$21 to \$2,141 (dependent on destination)
	School Bus Transport Services	From \$2,215 per year (dependent on distance)
	Extra-Curricular Activity (ECA)	\$0 to \$1,070 (dependent on activity or external provider)
	Technology Fee	\$108
	Ticket to School Events	\$27 to \$108
	IB Results/ Diploma, MYP Results/ Certificate, School Report, Transcript, Certificate of Enrolment	\$16 to \$267 (dependent on certificate type and postage/ courier charges)
	Yearbook	\$86
	Graduation Gown	\$129
	Re-issue of ID Card (Parents and Students)	\$53
	Loss or damage of Locker Key or Library Book	\$27 to \$108
	Willful damage to Equipment or Property	\$108 to \$5,349 (as assessed)

	Late Payment Fee	8% per month of invoice amount
	Parent-Teacher Association (PTA) Fee Collected on behalf of PTA; applicable to all students and non-refundable.	\$22 per year (GST not applicable)
	Credit Recovery (on semestral basis)	\$573

FEE POLICY

• FEE PAYMENTS

- The total course fee is payable upon enrolment, notwithstanding that the student may withdraw from the course at any point during the academic year.
- If a **new** student enrolls after the Course Commencement Date², the **Tuition Fee** will be prorated depending on the period of enrolment as stipulated in **Table A**. If the new student requires ESL and learning support, the corresponding **ESL Fee** and **Learning Support (LS) Fee** will also be prorated depending on the period of enrolment. There are four (4) terms in an academic year.

Table A - Proration of Fees based on the Period of Enrolment

Period of Enrolment	Term 1	Term 2	Term 3	Term 4
Tuition Fee/ ESL Fee/ LS Fee Payable	100%	75%	50%	25%

- The total course fee will be invoiced twice a year; namely in March and August of each year.
- A **5% early bird discount on the tuition fee** will apply if payment is received within the early bird discount period as stated in the invoice.
- All fees must be paid by the due date as stated in the invoice. Students will not be allowed to attend classes if fees are not paid before classes commence.
- Interest will be charged at **8% per month for all late payments** for a period of up to 2 months commencing from the day immediately after a payment falls due.
- Monies received by ISS will be applied in the order of enrolment fee, tuition fee, development fee and other fees.
- An official receipt will be issued upon request only.

² The Course Commencement Date is typically a day in August of a new academic year and/ or as notified by ISS International School. It is also specified in the Student Contract.

Family Fee Programme

Second Child	5% discount on tuition fee
Third Child Onwards	10% discount on tuition fee plus enrolment fee offset against total fee Payable

***This programme only applies to students Grade 1 and above

Refer-a-Friend Programme

For each successful referral from an existing ISS family, ISS will reward the individual referrer with a \$2,500 credit per referred child enrolled against the following academic year's tuition fees for his/her own children.

In addition, under this scheme, we will reward your friends who join us with a \$2,500 credit for use on their first tuition fee billing for each child admitted.

Please contact our Admissions department at +65 6475 4188 or admissions@iss.edu.sg for the latest policies and promotions.

PAYMENT MODES

1. Interbank and Telegraphic Transfer

Bank details as follow:

Account Name : **ISS International School Pte. Ltd.**
Account Number : **003-922508-3**
Bank : **The Development Bank of Singapore Ltd**
Bank Number : **7171**
Branch No : **003**
Bank Account Type : **DBS Current**
Swift Code : **DBSSSGSG**

Please indicate student's name, admission number and invoice number in the payment details. Please note that all bank charges will be borne by the payer.

2. By Cheque

Cheques are acceptable at our campus. Cheques should be crossed and made payable to **ISS International School Pte. Ltd.** with admission number, student's name and invoice number written on the reverse side of the cheque.

3. By Cash

Cash payment can only be made at the Finance Office located at the Preston Campus @ 21 Preston Road during office hours.

4. By Credit Card (AMEX, VISA, MASTERCARD and UNIONPAY)

Credit card payments can be made via independent third party provider CardUp at <https://www.cardup.co/personal/discover/make/iss>. CardUp charges processing fees for all credit card payments: 2.6% for Singapore credit cards, and 3.3% for international cards.

5. By GIRO

This is applicable only for payment of tuition fee, development fee and FPS. GIRO application form can be collected at both campuses or downloaded from our website. The monthly deductions will be made over a maximum of 10 months from March to July for the first invoice and from August to December for the second invoice. The deductions will be made from a Singapore personal bank account on the 1st working day of each month. Payments can be made via other modes until the GIRO arrangement is approved in 6 to 8 weeks.

6. By PayNow

Our Unique Entity Number (UEN): 201316975E

Please indicate student's name, admission number and invoice number in the payment details.

REFUND POLICY

Maximum Refund based on % of the Total Course Fee Paid	If the formal notice is received (*):
100%	On or before 1 st April
50%	More than 60 days before the Course Commencement Date.
0%	60 days or less before the Course Commencement Date; Or, after Course Commencement Date, regardless of the reasons for the formal notice.

(*) Notes:

1. The student must submit the completed STUDENT WITHDRAWAL FORM and CLEARANCE FORM within 5 working days upon receipt of the forms, as the formal notice.
2. Course Commencement Date refers to 1st day of the Academic Year (please refer to “item 4” in Schedule A of the contract).